



## About Us

Star Building Materials is an independent, wholly owned division of Qualico. The company is a leading provider of building materials, trusses, ready to move homes, and cottage and garage packages operating under the Star Building Materials, Star Ready to Move Homes and Star Truss brands. With over 50 years of experience, Star Building Materials is committed to providing reliable and innovative products and services. To learn more, click [here](#).

At Star Building Materials, our people make the difference. We offer an exciting place to build your career with competitive compensation and benefit packages, company matching RRSP/DPSP program, employee home purchase program and retail discounts.

## Job Overview

Reporting to the Yard Supervisor, as the **Forklift Operator** you will gather and move incoming and outgoing materials to their desired locations via the safe, accurate and efficient operation of forklift.

Your day-to-day responsibilities will include:

- Operating a diesel, electric or propane powered forklift to safely move goods.
- Assembling customer orders, shrink wrapping and packing to ensure proper packages for delivery. Inspecting and verifying finished shipping packages for accuracy and quality.
- Checking order lists, verifying product accuracy when loading and unloading shipments, and ensuring all documents are verified and forwarded. Indicating any products that are to be back ordered.
- Supplying production areas, such as joist and truss, with feedstock materials. Ensuring sufficient raw materials are available at the station in an organized manner.
- Checking product counts and assisting in conducting regular inventories.
- Performing regular inspection and maintenance of equipment, and reporting major mechanical problems when necessary.
- Working safely, promoting a safe work environment, and complying with Qualico's Safety Program. Reporting safety violations when necessary.
- Assisting in training new employees when required.

As our ideal candidate, you are...

- Organized; you effectively manage your time while balancing multiple priorities.
- A strong communicator; you clearly express your thoughts in conversation and in written communication.
- An active listener; you seek to understand and listen to others in a non-judgmental way.

## Essential Requirements

- Completion of middle school, must be able to read and write and perform basic math.
- Minimum 6 months of experience in forklift operation.
- Satisfactory verification of criminal record check.
- Physically able to kneel and crouch as well as lift, carry, push or pull objects weighing up to 50 lbs.

## Preferred Requirements

- Previous forklift training and certification is preferred.

## What We Value

- Creating trusting and successful working relationships.
- Taking responsibility for the outcome of decisions and actions.
- Cooperating with team members in an open, supportive and respectful manner.
- Setting clear, measurable and achievable goals.
- Consistently meeting customer expectations.
- Staying current with technical job skills.

**Working Conditions**

You primarily work on site from the hours of 2:30 pm to 11:00 pm. Our location is 292156 Crosspointe Road, Rocky View County, AB (behind the Century Downs Racetrack/Casino in Balzac). Work has exposure to noise from equipment/machinery and occupational hazards as well as dealing with inclement weather and dust. Overtime may occasionally be required.

Candidates being considered will be contacted. We thank you for your interest. Join our [Talent Community](#) to stay up to date on job opportunities and to find out why we have the best reasons to come to work every day.

[Apply Here](#)