



Job Description

Supervisor 1

Division:	<u>Magnum Cementing Services Operations Ltd.</u>	Creation Date:	<u>January 2012</u>
Position Title:	<u>Supervisor 1</u>	Revision Date:	<u>September 2020</u>
Department:	<u>Operations</u>	Revision Number:	<u>9</u>
Reports To:	<u>Station Manager</u>		

Position Scope

Under the direction of the Station Manager, the **Supervisor 1** assists in managing the day-to-day field primary and remedial cementing operations on location and at the shop. This position is considered to be a safety-sensitive position.

Job Responsibilities

All Supervisors

- Manage and mentor personnel, equipment and materials to ensure they arrive at location on time.
- Execute successful cementing jobs according to design/client specification; understand rigging in/out procedures.
- Execute cement jobs in accordance with the cementing operations process flow.
- Ensure efficient handling of day-to-day operations.
- Communicate effectively with clients and internally with other departments, including Sales and Dispatch.
- Work with station management to maintain operation and service standards and assist in leadership of the Station.
- Adhere to and enforce company Safety policies and ensure compliance with HSE legislation.
- Prepare end of well, end of month, incident, abnormalities, maintenance, logbook, and end of jobs tickets and reports, or other reporting as required.
- Implement and maintain procedures to ensure high level of service.
- Develop and maintain strong external/internal client relationships in support of company values and objectives.
- Work with management to improve policy and procedures.
- Verify load tickets.

Specific to Supervisor 1's

- Supervise a crew on basic primary cement jobs.
- Demonstrate the ability to operate any two of the core pieces of equipment.
- Complete Supervisor 1 sections of MAP (Magnum's internal competency evaluation program).

General

- Participate in training and development activities.
 - Other general duties as required.
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Qualifications, Knowledge, Skills, and Abilities

- Required:
 - Class 1 driver's license with a clean driver's abstract.



Job Description

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- Physically capable of moving/lifting heavy objects up to 23 kg., bending, standing, gripping, sitting/driving, walking, and climbing repeatedly for extended periods.
 - Able to work outdoors for extended periods of time and in all types of weather conditions.
 - Able to be on call 24 hours on a 15 days on a 6 days off rotational schedule, remaining fit for duty at all times (subject to change due to market conditions).
 - Able to work in congested or confined areas, and with exposure to loud noises and vibration.
 - Demonstrated ability to direct and motivate the work of others.
 - Legally eligible to work in the country the role is based out of.
 - Looking For:
 - Good computer skills, proficient in Microsoft Office and other software, as required.
 - Able to perform calculations required to execute a cement job.
 - Demonstrated ability to ensure compliance with company policies, procedures, and safety.
 - Able to perform all regular maintenance on equipment.
 - Demonstrated leadership.
 - Strong work ethic, positive attitude, reliable, and dependable.
 - Flexible and able to adapt to change.
 - Team player and customer service focused.
 - Demonstrated initiative and results orientated.
 - Assets:
 - Possesses oilfield tickets.
 - Demonstrated continuous improvement.
 - Experience operating cement pumping and bulk equipment.
 - Ability to rebuild equipment.
 - Experience in the completion of reports.
 - Experience in dealing with customers and dispatch.
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How to Apply

If interested in applying, please visit our Careers page on our website at www.magnumservices.com/careers