



EXTERNAL

January 19, 2026

INDIGENOUS MUSEUM ATTENDANT

(Non-permanent term; approximately 18 weeks)

- Up to five (5) positions
- 37.5 hours per week from May 1 to September 6, 2026
- With the possibility of extension after September 7, at casual hours until September 27, 2026

The City of Lethbridge www.lethbridge.ca acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge offers respect to the Métis and all who have lived on this land and made Lethbridge their home.

The Galt Museum & Archives' vision www.galtmuseum.com is to be the heart of our community; our dynamic energy is the spark for curiosity, compassion, and connection. Our mission is our community-centered approach and our commitment to reflecting the world around us, deepening the sense of belonging for our communities

Eligibility:

These positions may be funded, in part, through a grant. This opportunity is open to self-identifying First Nation, Metis, and Inuit Students currently enrolled in a post-secondary program and are between 18 and 30 years of age at the start of employment. Candidates must have attended post-secondary school in the January-April 2025 semester and be planning to return in the Fall of 2025. Please note applicants must meet eligibility requirements from Young Canada Works, Canada Summer Jobs and/or Community Futures Treaty Seven.

The Role:

This position is visitor-focused and encompasses three main areas of responsibility that include interpreting, guiding, and facilitating a variety of public engagement services. This includes tours, programs & special events; maintaining public engagement spaces; and facilitating administrative services ranging from gift shop duties, through to admissions, event ticketing, membership, and opening & closing duties. These Attendant duties may extend to both the Museum and Fort Whoop-Up locations.

Other specific duties will include:

- Interpreting and skill-based activities through permanent and temporary exhibitions and interpretive spaces, when applicable
- Assisting programmers with school and community programs

- Assisting with the development of content for programs and educational resources
- Responding to public inquiries; answering phones; providing exhibition and collections information
- Assisting facility rental clients to ensure events run smoothly, including set-up and dismantling of event areas
- Fort Whoop-Up animal coordination, gardening, and light cooking (per established regulations)
- Selling merchandise, counting inventory, and cash balancing
- Performing daily/weekly janitorial duties for the Fort (Interpretive Centre/Barracks)
- Attending staff meetings/training as required

Skills and qualifications:

You are a people-person. You must possess excellent customer relationship skills, supplemented by post-secondary education and experience in human history and/or museum visitor services, Indigenous studies, education, tourism, public relations, or communication arts. Knowledge of regional history will be an asset. Articulate, concise and tactful communication skills (both written and verbal). Retail and sales experience, plus knowledge of POS systems is also desirable. You must be able to move chairs and tables and the ability to work with a variety of audio/visual equipment, when needed. A current First Aid and CPR Certificate is required, as well as reliable transportation. Fluency with Blackfoot and other languages, will also be an asset.

WAGE: **\$30.14 per hour** (*under review*)

HOURS: **May 1 to September 6, 2026: 37.5 hours per week**
Possibility of casual hours after September 1st, until September 27, 2026

**Work schedule varies; includes evenings & weekends*

PLEASE NOTE:

Candidates under consideration will be required to successfully pass a Police Information Check (PIC) through the Lethbridge Police Service.

For further information on this opportunity, please contact:

Connor Kenney, Fort Whoop-Up Site Coordinator, at 403-320-3777 or connor.kenney@galtmuseum.com

Qualified candidates are invited to submit their application or resume with cover letter, online at: www.lethbridge.ca

Closing Date: Friday, March 13, 2026, at 11:59 p.m.

All candidates are thanked in advance for their interest. Only individuals selected for interviews will be contacted.

CUPE Local 70