

Employment Opportunity

Siksika Health Services is a not-for-profit organization which provides Primary Care and Community Wellness support. The facilities are used by our Proud Siksika Nation Members and our friendly surrounding communities. We are a very enthusiastic, empowering and encouraging team. Our **Mission** is to strive for accountable efficient services delivery, and our **Vision** is to proactively provide quality and holistic health care.

Organization:

Title:

Location:

Reports to:

Posted Date:

Deadline:

Annual Salary:

Position Status

Siksika Health Services

Substance Use Coordinator

Siksika Health Services

Substance Use Team Leader

January 6, 2026

January 23, 2026

Based on Experience and Education

Term Contract

POSITION SUMMARY:

The Substance Use Coordinator, will lead the Addictions team with the implementation of Siksika Health Services Substance Use program. The incumbent will be responsible for the day-to-day operations including, but not limited to: planning, organization, supervision, and the implementation of the Program services. The incumbent will also collaborate and advocate with relevant service area providers and agencies to enhance program services.

Responsibilities include, but will not be limited to:

- Collaborate with the Substance Use Team Leader in the implementation of the outpatient/aftercare addictions portion of the newly developed Integrated Mental Health and Addictions program.
- Lead the implementation, required development, and reporting of the outpatient/aftercare addictions program for Siksika Nation members who are dealing with addiction.
- Program instruction to be grounded in Matrix Institute on Addictions' Intensive Outpatient Treatment model
- Lead the Substance Use program team to provide quality, client-focused, culturally appropriate interventions, case management, education and referral services for clients and their families.
- Responsible for written reports on activities and program, quarterly and annual reports, workplans and annual budgets.
- Lead the monitoring and evaluation of client progress, and achievement of recovery goals.
- Provide leadership and oversee staff operations: regular staff meetings and planning meetings.
- Coordinate in-service trainings and workshops for Siksika Health Services staff and Nation members
- Research and maintain updated information on addiction-related issues.
- Coordinate, develop, implement community programs and activities that support the community.
- Liaise with local schools to promote programming activities focusing on awareness and prevention strategies.

(FOR A FULL JOB DESCRIPTION PLEASE CONTACT HUMAN RESOURCES)

Education & Experience:

- Minimum Bachelor's or Diploma degree in Addictions, Social Work, Nursing, Health Management, or related field;
- Minimum 2 years' experience working in the field of addictions and/or addictions counselling;

Knowledge, skills and abilities:

- Ability to communicate and collaborate effectively with others
- Ability to speak/understand Blackfoot; knowledge of Siksika history is a definite asset.
- Demonstrated leadership and communication skills
- Excellent organizational and time management skills

Other Requirements:

- Must have a vehicle and valid class 4 drivers license
- Criminal Record clearance

PLEASE SEE SIKSIIKA HEALTH H.R FOR JOB DESCRIPTION

FOR ADDITIONAL INFORMATION OR TO APPLY, PLEASE SUBMIT YOUR RESUME, COVER LETTER, EDUCATION DOCUMENTS, TWO REFERENCE LETTERS and CRIMINAL RECORD CHECK TO:

SIKSIIKA HEALTH SERVICES
Christie Duck Chief
Recruitment Officer
Recruitment@siksikahealth.com
Human Resources Department

ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED

