



## Siksika Family Services Corporation

SIKSIKA DAYCARE CENTRE

### Maintenance Worker

Temporary Part Time

05/2026



**OVERVIEW:** The Maintenance Worker carries out repairs and scheduled maintenance to heating and ventilating systems, water and sewage systems, fire-fighting and emergency lighting systems at Siksika Day Care Centre. The Maintenance worker maintains grounds, including snow removal and performs other duties as required.

**Reports to:** Siksika East/West Daycare Supervisor

#### DUTIES AND RESPONSIBILITIES:

- Conducting routine inspections of premises and equipment.
- Performing preventative maintenance.
- Handling basic repairs and maintenance.
- Overseeing contractors when professional repairs are necessary.
- Diagnosing mechanical issues and correcting them.
- In charge of assessing daycare building, grounds and area for any repairs or changes noticed and report to daycare supervisor and or director
- Repairing machines, equipment, or structures as necessary.
- Required to continuously maintain daycare grounds, repairs on site inside and outside Centre.
- Locking up daycare.
- In charge of administering Fire Drills on a monthly-basis and inputting data regularly
- Will be working outdoors on day-to-day basis, will be required to come in early during winter hours to shovel walkway for snow removal before parent drop offs
- May be required to stay after hours for job related meetings and or after hour repairs or monitors.
- Other duties may be assigned.

#### EDUCATION AND EXPERIENCE:

- Grade 10 education with 2 years experience required, or equivalent.
- WHMIS training and basic training in carpentry, electrical mechanics and plumbing.
- Certification in First Aid and CPR required.
- Must have a valid Alberta Drivers License.
- Must have knowledge and respect Siksika cultural traditions
- Ability to speak and understand Blackfoot language is an asset.

Resumes and cover letters should be emailed to [hrm@siksikafamilyservices.com](mailto:hrm@siksikafamilyservices.com)

Please quote **Maintenance Worker** on your cover letter.

**IMPORTANT:** All applications **must** be complete and include the following:

1. Degree/Diploma/Certificates and/or other pertinent related documents.
2. Clear Criminal Record Check.

We thank all those applicants in advance, however only those candidates selected for an interview will be contacted.