

Career opportunity

Location: Calgary or Edmonton (hybrid)

Position: Load Settlement Analyst –Specialist Level

Type: Permanent – Full-time

Division: Audit, Compliance and Enforcement

What we do

The Alberta Utilities Commission (AUC) is an independent, quasi-judicial agency of the province of Alberta. As Alberta's independent utilities regulator, the AUC is responsible for ensuring that utility services are delivered in a manner that is fair, responsible and in the public interest.

The AUC regulates investor-owned natural gas, electric and water utilities, as well as certain municipally owned electric utilities, to ensure customers receive safe and reliable service at just and reasonable rates. It also oversees the construction, operation and decommissioning of electric facilities and provides regulatory oversight of Alberta's wholesale electricity market and retail gas and electricity markets.

Through this work, the AUC supports safe, reliable and affordable utility service, while maintaining independent, evidence-based decision-making and public confidence in Alberta's regulatory framework.

The ideal candidate

The Alberta Utilities Commission is seeking a highly experienced Load Settlement Analyst to support the evolution and administration of Alberta's load settlement rules. This role requires the ability to guide and shape amendments to the load settlement and tariff billing code rules to modernize them in response to wholesale market design changes, including the transition to shorter settlement intervals.

This role also works closely with retailers, distribution facility owners, load settlement agents and meter data managers to ensure settlement activities are completed in accordance with market rules and industry standards. The position also contributes to load settlement rule-related projects, system enhancements, issue resolution, and continuous improvement initiatives.

The successful candidate brings extensive experience in load settlement, retail electricity and gas market operations, supported by strong analytical and problem-solving skills. The role requires the ability to guide and shape amendments to the load settlement and tariff billing code rules so that these rules are modernized to align with wholesale market design changes and the transition to shorter settlement windows.

Key responsibilities

- Administer the AUC's load settlement and tariff billing code rules.
- Lead and shape AUC consultations to amend the load settlement and tariff billing code rules, providing technical guidance to internal teams and external stakeholders.
- Identify opportunities to improve settlement processes, data management practices, and operational efficiencies.
- Assess and recommend courses of action on settlement discrepancies, data anomalies, and operational issues that are escalated to the AUC.
- Collaborate with retailers, distribution facility owners, service providers, and other market participants to resolve settlement inquiries and issues.
- Build and maintain effective working relationships with internal and external stakeholders while communicating complex technical and market-related information clearly and professionally.

Qualifications

As the ideal candidate you will possess:

- Bachelor's degree in Business, Economics, Finance, Accounting, Engineering, Mathematics, Computer Science, or a related discipline.
- 10 years of progressively responsible experience in load settlement, electricity market operations, energy transactions, utility operations, or a related field.
- Demonstrated experience administering and supporting load settlement and tariff billing code processes within a regulated electricity market environment.
- Understanding of VLTrader and alternative load settlement software, including transaction management, validation, troubleshooting, and reporting.
- Strong understanding of regulated market services i.e. load settlement, meter data management, and energy transaction processing.
- Experience interpreting and applying settlement system codes and tariff billing requirements.
- Advanced analytical, critical-thinking, and problem-solving skills with a high degree of accuracy and attention to detail.
- Strong verbal and written communication skills with the ability to explain complex technical concepts to diverse audiences.
- Demonstrated ability to work independently as a subject matter expert while managing multiple priorities and competing deadlines.
- Proven ability to build and maintain effective working relationships with market participants, service providers, regulators, and other stakeholders.

The following are considered an asset:

- Direct experience with Alberta's retail electricity and gas markets and related settlement processes.
- Knowledge of AESO market rules, electric distribution utility operations, meter data management, and retailer settlement requirements.
- Experience with SQL, database queries, or business intelligence/reporting tools.

Why the AUC is a great place to work

- Fair compensation.
- Paid office closure days.
- Flex day program.
- Hybrid work model.
- Work-life integration.
- Collaborative work environment.

How to apply

Please send your resume and cover letter to opportunities@auc.ab.ca and include position number 26-013 and your name in the subject line. Applications will be accepted until Sunday, November 1, 2026.

We thank everyone who applies for their interest in the AUC. Please be advised that we will only be contacting those applicants who we will be scheduling for an interview.

The AUC is proud to be an equal opportunity employer that celebrates diversity and are committed to creating an inclusive environment for everyone.

When you apply for a job with the AUC, you are providing the AUC with information, including personal information such as contact information, work and educational history, and so forth, as part of an application for employment.

Any personal information you provide to the AUC is being collected pursuant to Section 4(c) of the Protection of Privacy Act for the purpose of evaluating your employment application. The collection, use, and disclosure of any personal information you provide to the AUC is managed in accordance with Alberta's privacy laws and the AUC's [External User Privacy Policy](#).